

FAQs for Evening & Sunday Wedding Receptions at the ENC

Q. What does it cost to have a wedding reception?

A. The venue fee is currently \$3,000. In addition there is a donation requirement of \$2,000 “in season” (May – Oct.) and \$1,000 “off season (Nov. – April). The donation, a non-refundable deposit of 20% of the fee and all permit fees are required to secure a date. One month prior to the event, a \$500 damage deposit and the balance of the fee is due.

Q. What days and hours do receptions occur?

A. Receptions occur when the Center is closed to the public. Monday – Saturday, 6PM-10PM and Sundays in four hour blocks before sundown. Your guests will be at the site for four hours. Set up and clean up can extend beyond the four hour limit.

Q. What is the capacity?

A. For sit down receptions with assigned table seating for each guest and room for dancing, the capacity is approximately 125. For a more casual affair where guests mingle, sit, stand, dance, etc., the number can rise upward to 250 or more. You may use our available tables and chairs.

Q. Is there an additional fee to have the wedding ceremony on site?

A. No, but it does need to occur within the four hour span.

Q. What does it mean when you say that you “specialize” in green weddings?

A. The ENC embraces green practices in every aspect of its operations and decisions. Our building was the first in Orange County to receive LEED (Leadership in Energy and Environmental Design) Platinum certification from the U.S. Green Building Council. We hope that everyone who visits or rents our facility will be inspired to use the Earth’s resources wisely. For a complete list of requirements, please ask for a copy of our Rental Policies and Procedures.

Q. Can we have music?

A. The ENC reserves the right to control the volume of any live or recorded music. Amplified sound is permitted only if it is contained within ENC property. All music must end by 9:55 P.M.

Q. Is there parking available? The Center has a parking lot with about 25 spaces available to you. You will want to save the bus parking area for your vendors. More parking is available at the high school next door with permit approval and a \$50 fee.

Q. Can we bring in our own food and beverages?

A. All food must be provided and served by licensed, insured caterers or restaurants. You may choose your own. The ENC requires written proof of insurance for all vendors one month prior to your reception. You will also need to provide the ENC with a copy of your own liability insurance, with the ENC added as an additional insured for the date of the reception. Your caterer can provide non-alcoholic drinks but you must use the bartending service we require for any alcohol to be provided or sold. You can receive an instant on line quote at abouttownbartending.com. Also, please note that all alcohol must stay in the building and deck area and is not allowed in the plant community area or parking lot.

Q. Is smoking allowed?

A. No. The ENC does not allow the smoking of cigarettes or cigars ANYWHERE on the property.

Please refer to the ENC’s “Facility Rental Policies” for more detailed information.

Also, if you are considering a small, casual wedding,
see “FAQs for Saturday Daytime Picnic Weddings and Receptions”